

Greater Houlton Christian Academy

INITIAL TEACHER APPLICATION

Your interest in Greater Houlton Christian Academy is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify we will let you know. We may also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. APPLICANT'S NAME AND ADDRESS

Full name: _____ **Date of Birth _____

Application date: _____ Date available: _____

Present address: _____ Day Phone: _____

_____ Evening Phone: _____

Best time to call you? _____

** Date of Birth is required as we reserve the right to perform background checks on all applicants. Findings will be kept confidential.

B. POSITION DESIRED

Please indicate 1, 2, 3 choice in the parenthesis. Then to the right please indicate the grade or subject in order of preference.

() Kindergarten () Junior High _____

() Elementary _____ () High School _____

Full time _____ Part time _____ Subsitute _____

How did you learn about the position for which you are applying?

Special Abilities

Please list activities or sports which you would be capable of and willing to direct, sponsor, or coach. (Indicate grade or ability levels.)

C. CHRISTIAN BACKGROUND

Bible *In your own handwriting on separate paper briefly give your Christian testimony.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

Yes _____ No _____ Signature: _____

Statement of Faith Please carefully read our Statement of Faith and indicate below your degree of support.

_____ I fully support the Statement as written without mental reservations.

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

Christian Philosophy of Education Please carefully read our Christian Philosophy of Education and indicate below your degree of support.

_____ I fully support the Christian Philosophy as written without mental reservations.

_____ I support the Christian Philosophy except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

***Attach a typed copy of your personal Christian philosophy of education.**

Church Service Denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity?

What is your attitude toward working with those of other denominational beliefs?

Are you capable of teaching a Bible class? _____ If yes, what would be your subject preferences?

D. PROFESSIONAL QUALIFICATIONS

Formal Training *Should you be offered a position, official copies of your college transcripts may be required to be submitted for inclusion in your personnel file.

What degree or degrees do you hold?

| Degree | Date Received | Issuing Institution |
|--------|---------------|---------------------|
|--------|---------------|---------------------|

Your major(s)

Your minor(s)

Teaching Experience Sequentially list your teaching experience with most recent first.

| School's name | Grades or Subjects | Dates |
|---------------|--------------------|-------|
|---------------|--------------------|-------|

To what degree are you familiar with various Christian or secular curriculums (i.e., ACSI, Abeka, Bob Jones, Saxon math, etc.)?

E. PERSONAL PHILOSOPHY

*On separate paper please label and succinctly answer in one or two paragraphs each of the questions below.

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?

G. Please summarize any additional information that you would like to present regarding your candidacy for this position.

F. EMPLOYMENT HISTORY

Work Back-Ground Please start with your current or most recent employer and work backwards for the past few years.

1. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Reason for leaving _____

2. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Reason for leaving _____

3. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Reason for leaving _____

G. PERSONAL REFERENCES

Give two references who are qualified to speak of your spiritual experience and Christian service.
List your current pastor first.

References Name: _____

Address: _____

Phone: _____ Position: _____

Name: _____

Address: _____

Phone: _____ Position: _____

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Greater Houlton Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Greater Houlton Christian Academy to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the Greater Houlton Christian Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

(Signature of Applicant)

(Date)