
Application for ADMISSION

Student Name: _____

For Grade: _____ School Year: _____



To Applicants for Admission

We are grateful for your interest in enrollment at Greater Houlton Christian Academy. This packet is the first part of the admission process and contains important information that should be read carefully and prayerfully. Your candid and thoughtful responses on these forms will help us determine with you if GHCA can provide the kind of education and training you desire for your family.

Application Checklist

1. All of the following items must be returned before your admission can be finalized:
 - Student Application
 - Family Profile
 - Student Essays (Grades 7-12 only)
 - Family Agreement
 - Copy of Birth Certificate
 - Copy of most recent report card and prior year report card
 - Educator Confidential Reference (Grades 1-12)
 - Character Confidential Reference (Grades 1-12)
 - Standardized test score (for example, MEA, Stanford, California, SSAT, SAT, ACT, etc., if available)
 - Registration Fee (\$100 first student; \$80 each additional student. The registration fee will be refunded only if the student is denied admission to GHCA for any reason.)
2. Please be sure to sign the waivers at the bottom of the *Educator Confidential Reference* and *Character Confidential Reference* and mail or give the forms and their return envelopes to the appropriate individuals. These are mailed to GHCA and as confidential documents are not available to parents to review.
3. Before an interview is scheduled, we will determine on the basis of records received if there is a need for any further testing in order to determine ability level. If testing is required (\$15 fee), the applicant will be scheduled for a test prior to the interview. All applicants for Pre-Kindergarten and Kindergarten are given a screening test to ensure readiness for our program.
4. Students applying from homeschool situations need to submit the following information before an interview can be scheduled: a minimum of two years of subjects completed & grades earned, textbook titles, and any standardized testing results.
5. After all application materials and test results have been received and reviewed, parents and student(s) are required to have an interview with an admissions committee (at least one administrator and a teacher). You should come prepared with any questions you may have regarding any aspects of the school's program.
6. The admissions committee will make a decision based on family and student compatibility with our mission, program, and resources. Parents will be notified by phone and in writing at the earliest possible time about the committee's decision. After enrollment, parents will be asked to complete and sign additional forms (such as health information, tuition agreement, etc.), all of which must be returned to the Main Office before students may attend school.
7. All families sign a *Tuition Agreement* stating the terms of payment. Students are permitted in class once all fees and the first month's tuition are paid and all paperwork is properly completed, signed, and returned to the school office.
8. All new custodial parents and secondary students (grades 7-12) are required to attend the New Family Orientation.

Policy of Non-Discrimination

Greater Houlton Christian Academy is a distinctly Christian institution dedicated to biblical principles of fairness and equality (Pro. 24:23; Acts 17:26; Gal. 3:28; etc.). Therefore, GHCA welcomes students of any race, color, national and ethnic origin, providing them all the rights, privileges, programs and activities generally accorded or made available to students in the school. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admissions policies, tuition assistance programs, and athletic and other school-administered programs.

Admissions Policies

Some basic admissions policies include:

1. Our mission as a Christian school is to work as partners with parents in the Christian training of their children in accordance with biblical principles. Therefore, parents must state in writing that they have read the Statement of Faith and the school's Christian Philosophy of Education and must agree to have their children educated in accordance with these statements. No student will be enrolled whose parents are not strongly supportive of their children being taught from this traditional Christian perspective and/or who have serious differences with the school's Statement of Faith. Parents should understand we seek to lead every student to personal faith in Christ. GHCA students must be unmarried and living with their parent/guardian. No students who are married, single parents, pregnant or who are the cause of a pregnancy will knowingly be admitted.
2. The student must be able to demonstrate by testing and/or professional evaluation that he/she is able to profit from traditional classroom instruction. GHCA does offer a Learning Resource Center which provides limited assistance to students. However, while we strongly desire to be able to educate every child who comes to us, we do not have the resources necessary to educate children with substantial learning or behavioral problems.
3. Students must have satisfied all state immunization requirements.
4. Prospective pre-kindergarten students must be four years old by October 15th of the school year; prospective kindergarten students must be five years old by October 15th of the school year.
5. The student must have good disciplinary and attendance records and show agreement with Greater Houlton Christian Academy's policies and standards. Students who have had a history of behavioral problems must demonstrate a commitment to a changed lifestyle in both personal testimony and character references. We do not require students to have come to faith in Christ, but they must be able to comply cheerfully with our policies and standards. Students in grades 7-12 must be able to sign their agreement to the Student Honor Code.
6. A secondary student (gr. 7-12) may be dismissed from school or asked not to return the following year if he/she is out of harmony with the Statement of Faith and Student Honor Code. This applies to the spirit of the Statement of Faith and its application to stated school policies regardless of whether or not the student is on or off school property, as determined at the sole discretion of the administration. Re-admission following dismissal or withdrawal will be determined on a case-by-case basis.
7. GHCA reserves the right to place students on academic and/or behavioral probation at the administration's discretion.

Tuition

As an independent school, the ministry of GHCA is made possible only by the shared sacrifice of families (in the form of tuition and gifts), of faculty and staff (in the form of substantially lower salaries), and by the gifts of those who appreciate the need for Christian education. While a number of area churches contribute to the needs of GHCA, unlike church-sponsored schools, we have no host congregation to make up budget shortages. For this reason it is essential to the continued ministry of GHCA that families honor their tuition commitment as well as assist in fund-raising and gift-giving as they are able.

Tuition and fees, included in the annual Tuition Contract, may be paid in twelve (12) equal payments which are due the first of each month, July through June. Specific terms of payment are stated in the annual Tuition Contract and should be read and considered carefully before signing. Please feel free to contact the Business Office for any clarifications about any component of the Contract.

Tuition Assistance

GHCA offers tuition assistance to families who would be unable to send their children to the school without such assistance. In fairness to all our families, however, the school seeks to require each family to bear its share of sacrifice as fully as possible; no family receives full tuition assistance. A family applying for tuition assistance will be asked to obtain tuition assistance information from the Business Office in order to complete the application process through a third party vendor.

Fund-Raising

Since tuition only covers a portion of the full cost of educating our students, leaving a gap of several hundreds of dollars for each student, all families are expected to support the various fund-raisers that help make up the difference for their children.

Mission Statement

Greater Houlton Christian Academy exists to educate the mind for knowledge and to enlighten the spirit for wisdom in order to empower the next generation of godly leaders who will impact the world for Jesus Christ.

Statement of Faith

A. We believe the Bible to be the only inspired, the only infallible, authoritative, inerrant Word of God (2 Tim. 3:15; 2 Pt. 1:21). **B. We believe** there is only one God, eternally existent in three persons - Father, Son and Holy Spirit (Gen. 1:1; Matt. 28:19; Jn. 10:30). **C. We believe** in the deity of Christ (Jn. 10:33); His virgin birth (Is. 7:14; Matt. 1:23; Lk. 1:35); His sinless life (Heb. 4:15; 7:26); His miracles (Jn. 2:11); His vicarious and atoning death (1 Cor. 15:3; Eph. 1:7; Heb. 2:9); His bodily resurrection (Jn. 2:11; 1 Cor. 15:4); His physical ascension to the right hand of the Father (Mk.16:19); His personal return in power and glory (Acts 1:11; Rev. 19:11). **D. We believe** in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace and through faith alone are we saved (Jn. 3:16-19; Rom. 3:23; 5:8-9; Eph. 2:8-10; Tit. 3:5). **E. We believe** in the resurrection of both the saved and the lost: they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (Jn. 5:28-29). **F. We believe** in the spiritual unity of believers in our Lord Jesus Christ (Rom. 8:9; 1 Cor. 12:12-13; Gal. 3:26-28). **G. We believe** in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Rom. 8:13-14; 1 Cor. 3:16; 6:19-20; Eph. 4:30; 5:18). **H. We believe** in the creation of man and the world by the direct act of God (Gen.1:26-28; 5:1-2), and that God has commanded that no intimate sexual activity should be engaged in outside of marriage between a man and a woman. We also believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery and pornography are sinful perversions of God's gift of sex (Lev. 18:1-30; Rom.1:26-29; 1 Cor. 5:1; 6:9).

Christian Philosophy of Education

The educational philosophy of the Greater Houlton Christian Academy is based on a God-centered view that all truth is God's truth, and that the Bible is the inspired and the only infallible authoritative Word of God that contains this truth. God created all things in six days and sustains all things. Therefore, the universe and man are dynamically related to God and have the purpose of glorifying Him. Because man is a sinner by nature and choice, he cannot, however, glorify or know God. He can do this only by choosing God's free gift of salvation through His Son, Jesus Christ, thereby committing his life to the Lordship of Jesus Christ.

The Academy will provide the student as well as the parent the necessary awareness of God and responses to His Word, so that when the Holy Spirit brings conviction of sin, he will readily and with understanding accept Christ as His Savior. Christian education can then carry out its purpose.

This philosophy also channels our energies to promote high academic standards while helping the students to achieve skills in creative and critical thinking using the best integrated curriculum available. The objective of our instructional program is to enable the student to pursue the post-secondary education of his choosing, whether in college, university or in vocational training areas.

Our aim socially is to provide a Christian perspective on the total world view from which will come a balanced personality and a proper understanding and acceptance of a person's role in life at home, at work, at play and at worship—all grounded in the Christian concept of love.

The Academy permits the parents to carry out their responsibility to God for the education of their children. This responsibility is the prerogative not of the state, but of the parents. Therefore, GHCA assists the family in this responsibility and requires support from the home.

Our responsibility for the student encompasses the spiritual, mental, intellectual, physical, social, and emotional areas. These areas are inseparable and through them runs the insistent thread of the spiritual. Therefore, it must be our aim to shun the tendency to teach the Bible compartmentally or on the intellectual level alone—the scarlet thread must be woven throughout the total curriculum.

It is apparent, then, that the types of activities we employ or permit in the classroom or school program will either facilitate or militate against our basic philosophy. The spiritual must permeate all areas—else we become textbook-oriented rather than student oriented.

Carried out, this philosophy dictates that we cooperate closely with parents in every phase of the student's development, always offering assistance in understanding the purposes of GHCA. This cooperation enables us to better accomplish our goals for our students. It is our philosophy that also makes us uniquely different and preserves our Christian distinctiveness.

FOR OFFICE USE ONLY

Application Checklist:

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|---|---|
| <input type="checkbox"/> Student Application received: _____ | <input type="checkbox"/> Family Profile |
| <input type="checkbox"/> Registration Fee paid: \$ _____ | <input type="checkbox"/> Copy of Birth Certificate |
| <input type="checkbox"/> Student Essays (Grades 7-12) | <input type="checkbox"/> Family Agreement |
| <input type="checkbox"/> Copy of most recent rpt. card & prior year rpt. card | <input type="checkbox"/> Educator Conf. Reference (Gr. 1-12) |
| <input type="checkbox"/> Stand. test score | <input type="checkbox"/> Character Conf. Reference (Gr. 1-12) |

Interview scheduled for: _____ Testing Needed: Yes No Date: _____

Decision: _____ Notification Mailed: _____



Family Profile

Only one Family Profile is completed for each family; to be completed by a parent/guardian.

For School Year: _____

▶ STUDENT INFORMATION

Please list names of all students applying from your family:

Last Name	First Name	Middle Name	Preferred Name or Nickname
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Last Name	First Name	Middle Name	Preferred Name or Nickname
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Last Name	First Name	Middle Name	Preferred Name or Nickname
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Home Address _____

City	State/Province	Country	Zip/Postal Code
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Home Telephone _____

▶ PARENT INFORMATION

Father's Name: Mr./Dr./Rev. _____
 Last First Preferred Name

Home Address (if different from student)	City	State/Province	Country	Zip/Postal Code
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Occupation	Name of Business
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Business Address	City	State/Province	Country	Zip/Postal Code
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Business Phone	Cell Phone	Father's Email Address
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Mother's Name: Mrs./Miss/Dr./Rev. _____
 Last First Preferred Name

Home Address (if different from student)	City	State/Province	Country	Zip/Postal Code
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Occupation	Name of Business
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Business Address	City	State/Province	Country	Zip/Postal Code
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Business Phone	Cell Phone	Mother's Email Address
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In order to keep grandparents and relatives of our students informed about school activities, we mail an occasional newsletter and invitations to special events. Please provide the names and addresses of any relatives you wish to receive these mailings:

Name: _____ Relationship: _____

City	State/Province	Country	Zip/Postal Code
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Name: _____ Relationship: _____

City	State/Province	Country	Zip/Postal Code
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► CUSTODY & RESIDENCY

Applicant lives with: Both parents Father Mother Guardian Other: _____

Legal custody belongs to: Both parents Father Mother Guardian Other: _____

All correspondence should be sent to: Both parents Father Mother Guardian Other: _____

Person responsible for tuition and fees: _____

Check if appropriate: Father Deceased Parents Divorced Father Remarried
 Mother Deceased Parents Separated Mother Remarried

How did you hear about GHCA? _____

Did you decide to apply to GHCA because of the direct referral of a current GHCA family? If so, what family? _____

Please list your reasons for selecting our school: _____

► FAITH AFFILIATION

What church does your family presently attend? _____

Church address: _____
 City State/Province Country Zip/Postal Code

Pastor's name: _____ Youth Pastor's name: _____

How often do you attend?: frequently often occasionally seldom

Are either of the parents or guardians members? Yes No

GHCA affirms to its students traditional, Christian, biblical doctrinal and moral values such as the value of all human life (including unborn babies), the restriction of sexual activity to within marriage only, the exclusiveness of Christ as the only way to God, etc. These values are expressed in the GHCA Statement of Faith and Philosophy of Christian Education (see *Family Handbook*) How comfortable is each parent (with whom the student lives) with your child being taught from this biblical worldview?

Father/guardian: _____

Mother/guardian: _____

Each parent: if you have come to faith in Jesus Christ, please briefly describe that experience as well as what your relationship with Him is presently:

Father/guardian: _____

Mother/guardian: _____

► PARENT/GUARDIAN AFFIRMATION

Our signatures affirm that the information provided in the application materials is complete and accurate. We have read the GHCA Statement of Faith and its Christian philosophy of education (see *GHCA Family Handbook* or *Family Agreement*) and fully agree to have our child taught in accordance with the values and principles they express.

We understand that a financial contract/agreement will be presented to us once our child is accepted for enrollment. Our intention is to sign that contract as well and we agree to pay all the expenses incurred by our child when enrolled in Greater Houlton Christian Academy.

 Father/Guardian's Signature Date

 Mother/Guardian's Signature Date



Family Agreement 2011-12

Dear Parents/Guardians:

Greater Houlton Christian Academy serves as a partner with the Christian home in the training of children and youth. It is critical, therefore, that the home and school be in harmony concerning the goals and methods of this training. In the interest of clarifying this understanding, the agreement below must be signed by all parents/guardians with whom the child(ren) reside(s) and all students in grades 7-12 as a condition for admission and/or continued enrollment.

PARENT(S) / GUARDIAN(S) OF ALL GRADE LEVELS

My signature below indicates my agreement with the following statements:

- I have read carefully the GHCA Statement of Faith, Mission Statement, and Philosophy of Education and am in agreement with them. I agree to have my child(ren) comply with the policies and procedures found in the *GHCA Family Handbook* (including the academic, disciplinary, and dress code policies). I understand that serious misbehavior such as immoral or illegal activity may result in discipline up to, and including, expulsion from the school, regardless of whether the activity occurred at a school function or not and regardless of whether during school hours or not. This applies to any behavior or activity that defames the Christian testimony of the school.
- I agree to support the administration and faculty of GHCA in the training of my child(ren). In the event I disagree or am in doubt regarding a disciplinary or dress code action, I will give the benefit of the doubt to the staff member until I have the opportunity to speak directly with him/her to hear the full report. I understand the importance of maintaining the respect of my child(ren) for all authority, including the school's, at all times. I will follow the "Matthew 18 Principle" (Matthew 18:15-17) of dealing only with the people directly involved when resolving any issues that may arise.
- If at any time during the training of my child(ren) I can no longer work together with the school in a spirit of unity or am unable to support the decisions of the administration, and all reasonable avenues of communication are exhausted, I will withdraw my child(ren) from the school.
- I understand that school lockers, desks, and computers are property of the school, that the school has the right to open and search its property at any time, and that the school is not responsible for items lost or stolen.
- I will pray regularly for the staff and students of Greater Houlton Christian Academy.

Parent's / Guardian's Signature	Date	Parent's / Guardian's Signature	Date
Student Name (print)		Student Name (print)	
Student Name (print)		Student Name (print)	

STUDENT(S): Gr. 7 – 12

- I have read the GHCA Statement of Faith, Code of Conduct, and Disciplinary Code and agree to live in harmony with them while enrolled at GHCA. I understand as a student at Greater Houlton Christian Academy that I am expected to represent the school well at all times, whether at a school function or away from school. I understand that serious misbehavior such as immoral or illegal activity may result in discipline up to, and including, expulsion from the school, regardless of where or when the activity occurred.
- I understand I am to come to school and classes on time, prepared to work, and to complete assignments in the time allotted. I will be honest in my work.
- I will treat all school students, staff, volunteers, and parents with utmost respect at all times.

Student Signature	Date	Student Signature	Date
Student Signature	Date	Student Signature	Date